

# Job Opening: Internship Asset Management Product Specialist

**Location:** Zurich, Switzerland

**Start Date:** As soon as possible for at least 6 months

**Workload:** 100%

AQUIS Capital is a specialized active asset management firm founded in 2020 by senior investment professionals with excellent reputation in the financial service industry. Our area of expertise consists of Hedge Funds and Emerging Asia Opportunities.

We are now looking for an outstanding person support across a variety of tasks with a role defined as Product Specialist. You will be based in Zurich and join a dynamic, growing company within an entrepreneurial environment. The position is open to be filled as soon as possible.

## Main Responsibilities

- Close collaboration with the marketing team and investment team to assist in the production of company and fund materials such as Factsheets, Presentations, DDQs, Monthly Reports, etc.
- Conduct ongoing market intelligence and monitoring of the global hedge fund landscape, identifying emerging managers, strategy trends, and industry developments relevant to portfolio positioning
- General marketing support and research support
- Assist in IT-Projects for the marketing platform with focus on the coordination and maintenance of an accurate CRM database system
- Content-related and administrative support in day-to-day operations
- Collaborate with key stakeholders to define project requirements, scope, deliverables & report effectively to management
- Contribute to ad-hoc and recurring market research and market comments
- Assist investment and business development teams with administrative tasks
- Administrative support to investment teams, business development and investor relations

The role involves a broad set of responsibilities, requiring a flexible mindset and the ability to wear many hats. You should be comfortable adapting to evolving tasks and stepping into different roles as needed.

## Requirements

- Bachelor's degree (BSc) in Finance, Business Administration, Management, or a related field required; Master's degree (MSc), completed or close to completion, is preferred.
- Strong interest in financial markets, with a foundation in asset management or hedge funds preferred
- Working experience in the asset management industry; Funds and/or Fund of Hedge Funds experience are a plus
- Familiarity with Microsoft Ecosystem (SharePoint, PowerAutomate, PowerBI, Office Suite)
- Fluent in English and German/French/Italian or other languages are an asset, good communication skills
- Strong motivation and interpersonal skills
- Further Asset Management education or in process, such as CAIA, CFA, FRM etc. are a plus, but optional
- Aptitude to work under pressure and to meet tight deadlines

- Independent, reliable, and detail-oriented team player with a proactive mindset

## What we Offer

In this role, you will gain exposure to a high-performing investment environment and benefit from close mentorship by experienced professionals. You will take on a diverse range of responsibilities, offering ample opportunity to grow, contribute meaningfully, and develop professionally. The position is embedded in an entrepreneurial, team-oriented culture within a dynamic and fast-growing firm, where we foster a familiar and supportive environment that encourages collaboration and long-term growth.

## More About AQUIS Capital

AQUIS Capital AG is a young, dynamic and specialized asset management boutique with focus on Hedge Funds and Emerging Asia opportunities and provide to investors funds solutions with most compelling opportunities, valuable sources of potential returns, powerful portfolio diversification and effective ways to manage downside risk to improve their investment goals.

AQUIS Capital AG's partners and employees are passionate and intellectually curious in everything they do, remain always open-minded and are risk conscious while embracing to create portfolios with high risk-adjusted returns over various market cycles and market conditions.

AQUIS Capital embraces UNPRI SDG Social Development Goal and ESG in our investment thinking and processes. As a responsible global investor, we leverage our scale and market position to raise standards in both the companies and industries in which we invest and help drive best practice across the asset management industry.

## Contact Information

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AQUIS Capital

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